

WESTFIELD TOWNSHIP TRUSTEES

Regular Meeting

March 5, 2012

7:00 pm

Trustee Harris opened the regular meeting at 7:00 pm by asking those in attendance to please stand and Pledge Allegiance to the Flag.

Trustees present: James Likley, Gary Harris, and Ronald Oiler.

Guests were welcomed

FIRE Chief reporting (report attached)

- 26 runs for the month of February
- Association dinner last Sat. 3 members were recognized for their accomplishments by their peers. Eric Martin: Firefighter of the year; Karen Martin EMS provider of the year; Kathy Grabowski Chief's award. 8 members were given special recognition for their response and performance for the July 3rd MVA.
- Lodi has increased their response activity.
- Still in process to switch billing agents
- Frist responder special service vehicle was ordered and will also serve as a command vehicle. This vehicle will be stocked to provide first response for cardiac patients and will get us within the AMHA time frame of 4-6 min. This is a step up in our response time.

CEMETERY & PARK

Trustee Oiler did not have anything to report

ROADS

Lee Evans reporting:

- ❖ CSX Bridge on Mudlake Rd. An agreement between the county and CSX that the bridge and abutment will be maintained by CSX because it is part of the structure (approaches, abutment, bridge and retaining wall. No date has been set for this project. This project was bid out and then whoever got the bid must design project.
- ❖ Buffham project should be going for bid sometime this month with possible opening bid the second meeting of April. Hope the project can begin right after school is out.
- ❖ Trustee Oiler reported that Gatchell Grant Resources have applied for a grant to assist with the Buffham Rd rail crossing gates and lights in the amount of \$10,000. There is several avenues that DiDi is trying to get.

ZONING

Matt Witmer, zoning inspector reporting: (report attached)

- No permits issued
- Attended meeting at the County Engineer Office on training on the new flood maps. You can find the information on the county auditor's web site. The nice feature is you can see the

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current 2008 flood map and it overlaps with the proposed new 2012 map. This is a lot more accurate than the 2008 map

- North Coast Soccer site plan was dropped off at Bill Thorne's office. The easement on Willy's property is there but they left parking spots, which cannot be on someone else's property. There are still some issues that need to be addressed.
- The pond on the Ferrebee property has been partially filled in to accommodate the zoning resolution on structure near the property line. They still need a letter from the Health Department as to the discharge from the septic system that goes onto the new adjoining property before the lot split can be approved.
- Have not heard back from Agent Hoffman, CSX Police
- We have a zoning text change submitted for the new clinic and a Conditional Use request from TA for their new training center.
- Idle Aire – should have their conditional use application by Wed. or Thurs.
- Lot Split for Donnie & Allison George on Seville Rd. was signed by the zoning inspector and the trustees
- Trustee Harris mentioned that the zoning commission's public hearing on swimming pool and wind energy language has been continued until April 24th due to information forth coming from planning services

7:30 pm bid openings

- ✦ One stone bid from WILLOWVALE FARMS (attached) Lee has samples in the shop from 2 suppliers (Upper Sandusky and Hanson). Upper Sandusky is a little more expensive per ton and not as soft and dirty as what comes out of Hanson. When we chip and seal Jim Lytle likes to use the stone from Upper Sandusky because the aggregate hits the tar and the stone gets right in the tar instead of falling off. The softer stone absorbs the oil and the bonding is lost. **Trustee Likley made a motion to accept the one bid from Willowvale Farms, seconded by Trustee Harris. Roll call: Harris, aye; Likley, aye; Oiler, aye.**
- ✦ 7 mowing bids were received. (Attached is a spreadsheet of all bids). It was announced that the bids need to be reviewed. The board made a decision to table the awarding of the mowing bid until their next regular meeting, March 19, 2012..
- ✦ Trustee Oiler received a message from Pat Edington, Councilwoman from Westfield Center that the park will be maintained by the Village at the same cost as last year with the township paying 50%. There wasn't anything in writing therefore a copy of last years with an e-mail from Pat Edington is attached to the minutes. **Trustee Oiler made a motion to accept the quote from Village of Westfield Center to maintain the township park billing the township 50% the same as last year per the e-mail, seconded by Trustee Harris. Roll call: Likley, aye; Oiler, aye; Harris, aye.**

FISCAL OFFICER

- ✓ Bills in the amount of \$14,066.42 **Trustee Likley made a motion to approve the bills, seconded by Trustee Oiler. Roll call: Oiler, aye; Harris, aye; Likley,**
- ✓ Fund Status Investment \$517,581.76 Checking \$396,057.67

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- ✓ Letter from Medina Soil and Water District to Balanced Growth Supporting communities as a follow-up from the meeting January 31st. (attached)
- ✓ Letter from Medina County Engineer's office concerning the new reflectivity federal compliance by 2015
- ✓ E-mail from Bill Thorne confirming his conversation with Trustee Oiler that our zoning code does not need to be amended in order for the most recent amendment to the United States Geological Survey Map for the Flood Prone Areas to be utilized. (attached). Trustee Likley stated it was contrary to previous statements by Bill Thorne. As long as our zoning inspector is referencing the 2008 maps. Maps are slated to be changed in 2012. Trustee Likley read from the zoning code in the natural hazard district. I still support moving forward to moving forward with the amendment. Trustee Oiler supports waiting until the new map come out and then make a decision.

MINUTES

February 20, 2012 – **Trustee Oiler made a motion to approve the Feb. 20, 2012 minutes as amended, seconded by Trustee Harris. Roll call: Likley, aye; Oiler, aye; Harris, aye.**

OLD BUSINESS

- Medicount Management agreement (Westfield Fire & Rescue is changing billing agents for EMS calls) **Trustee Likley made a motion to sign the contract/agreement with Medicount Management, seconded by Trustee Oiler. Roll call: Harris, aye; Likley, aye; Oiler, aye.**
- Trustee Harris – at the organizational meeting there was a discussion to have the township hall cleaned by a cleaning company; at the time we tabled the idea until we could look into what the hall rental generated last year and what expenses such as carpet cleaning for 2011. In 2011 we collected over \$2,000 in rental fees. If we hire a cleaning company at \$85 per cleaning that would amount to \$1,020 per year, to have carpet cleaned we spent about \$766. I feel that we owe it to our residents and those who rent the hall to have it cleaned by professionals once a month. **Trustee Harris made a motion to hire Busy Moms Cleaning Service to clean once a month beginning April 1, 2012 for \$85 per month, seconded by Trustee Oiler.** Trustee Likley: hall may get used more than once a month along with our meetings and the zoning boards and doesn't believe once a month would be sufficient and I won't support it. **Roll call: Harris, aye; Likley, No; Oiler, aye.**
- Trustee Harris has asked Sherry Clarkson, zoning secretary if she would be willing to open and close the hall for hall rentals and she agreed. **Trustee Harris made a motion to appoint Sherry Clarkson to open and close the hall @ \$20 per day; part of her duties would be to check the paper supplies in the restrooms when before opening and closing, seconded by Trustee Oiler.** Trustee Likley will not support this motion because he feels the extra money left over from hall rental should be used for paint, carpet, and any repairs. **Roll call: Likley, no; Oiler, aye; Harris, aye.**
- Gloria Glens Fire Contract – Their meeting will not be until Wednesday
- Cell Tower – Trustee Likley will convey to the new company on the 8th. Trustee Harris and Trustee Oiler thought he would be interested in what they would offer.

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NEW BUSINESS

- + Trustee Likley has not been getting the agendas prior to the meeting.
- + Trustees Likley and Harris attended an open meeting in Medina Township on the topic of oil and gas well drilling. If anyone is interested the trustees have information they are willing to share.
Health Department
- + Trustee Harris attended a Health Department meeting and there was only 2 permits for oil and gas well drilling/fracking and both was in Harrisville Township. It is up to the landowner if he want to sell a lease to an oil and gas company.
- + Judge McIlvaine will be here the next meeting

ANNOUNCEMENTS

Zoning Commission	Regular Meeting	March 13, 2012	7:30 pm
Trustees	Regular Meeting	March 19, 2012	7:00 pm
Zoning Commission	TA	March 27, 2012	7:30 pm
Zoning Commission	Continuation of public hearing for swimming pools April 24, 2012		

Public comment

Bill Thombs- Had gone to the same meeting as the trustees on oil and gas drilling and commended the trustees for taking an interest in attending those kinds of meetings. I would like to know if a neighbor sells a lease to an oil and gas company for drilling. I encourage you all to stay involved. Trustee Harris mentioned that at the next County Township Association meeting, Mike Salay will be a speaker on what his department can and cannot do concerning oil and gas leases. Mr. Thombs asked if it was open to the public. The trustees did not know if it would be open to public because it is an association meeting. Colleen Conley is the president. Martha suggested calling Lynda Bowers.

Heather-

- o The map does not show old well
- o PA has started charging an impact fee. Heather has not found a court ruling on impact fees yet.
- o Ron & I worked on a census survey on boundary lines. Since we had a change, we took the map to the tax map so they can record it accurately. Our current township map does not show the new boundaries. We have a large copy of what tax map did for us. Possibly call Susan at planning services to see if we can get an updated map showing the parcels.
- o Trustee Likley asked the fiscal officer to call MaryBeth and have the procedure outlined of what needs to be done to gain the percentage of real estate taxes collected in the annexed area. Trustee Likley's understanding is the first 3 years Westfield Township would be entitled to 80% of the real estate taxes collected by Creston.

Trustee Oiler made a motion to adjourn at 8:47 pm, seconded by Trustee Harris.

Unanimous

Approved April 2, 2012